

Munisipaliteit

Munisipale-geboue
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LAINGSBURG, 6900
Tel. (023) 551 1019
Faks No. (023) 5511 019

Laingsburg



Municipality

Municipal Buildings
Private Bag X4
LAINGSBURG, 6900
Tel. (023) 551 1019
Fax No. (023) 5511 019

E-pos / E-mail: scm@laingsburg.gov.za

NOTICE: 41 / 2023
TENDER: T07 - 2022 / 2023

**THE COMPILATION OF THE GENERAL VALUATION ROLL AND
SUPPLEMENTARY ROLLS AND MAINTENANCE THEREOF FOR THE
FINANCIAL YEARS 1 JULY 2024 TO 30 JUNE 2029**

Laingsburg Municipality hereby invite bids for the professional services of experienced and suitably qualified valuers for the compilation and maintenance of the Valuation Roll and Supplementary Valuation Rolls, as well as the supply of other valuation related services in compliance with the Local Government: Municipal Property Rates Act, 2004 (Act No.6 of 2004), as amended, for the period 1 July 2023 to 30 June 2029. Valuation date of 1 July 2023 and a general valuation roll implementation date of 1 July 2024.

Completed tenders in a sealed envelope endorsed with: **"Tender T07 – 2022 / 2023 – The Compilation of the General Valuation Roll and Supplementary Rolls and Maintenance thereof for the Financial Years 1 July 2024 to 30 June 2029."** must be placed in the tender box in the foyer between (08H00 – 15H00) at the Municipal Buildings, 02 Van Riebeeck Street, Laingsburg to reach the Municipal Manager not later than **12:00 pm** on **06 June 2023**, after which tenders will be opened in public.

Tenders may only be submitted on the prescribed tender documents that are obtainable from **09 May 2023**, 08h00 at Laingsburg Municipality, 02 Van Riebeeck Street, Laingsburg, 6900 during office hours (08h00 – 15h00).

A compulsory briefing session will be held at **10:00** on **17 May 2023** via **Microsoft Teams**. Bidders must register for the link to the virtual meeting prior to the meeting date and time by sending an email to kjgertse@laingsburg.gov.za.

Bidders must be represented at the compulsory briefing session by a technical employee from the prospective bidder who is suitably qualified and experienced to comprehend the implications of the work involved.

Prospective bidders must join the meeting via link that will be provided 10 (ten) minutes before the start of the meeting and no one will be allowed to enter the meeting after 15 (fifteen) minutes or more after the advertised time of the meeting has started. Prospective bidders are requested to take the necessary precautionary measures in case their area might be affected by loadshedding.

A non-refundable participation fee of R 300-00 (**Three Hundred Rand**), is applicable. The fee must be deposited into the account of the Laingsburg Municipality at **Standard Bank**, Branch Code: **51108**, Account Number **203 247 663**. The reference number for confirmation of payment is **T07-2022/2023 - Company Name**. Proof of payment of the participation fee should accompany your tender document when submitting it. Refer enquiries **only aforementioned** regard to Odette Noble at scm@laingsburg.gov.za.

This bid is subject to functionality scoring. Bidders must obtain the minimum functionality scoring as indicated in the tender document in order for the bid to be marked responsive. Bids that do not meet the minimum functionality scoring, will be regarded as non-responsive, and not be evaluated on price and preference points.

The **bid must be valid for a period of 120 days** after the closing date. The bid will be subject to Council's Supply Chain Management Policy, the Municipal Preferential Procurement Policy, and the Preferential Procurement Regulations, 2022.

The preferential points system applied (80/20) in terms of the Preferential Procurement Policy are as follows:

PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	10
LOCALITY	.10
TOTAL POINTS	100

The successful tenderer must also be registered and tax-compliant on the Centralised Supplier Database (CSD). Tenderers can register on www.csd.gov.za

The municipality reserves the right to withdraw any invitation to tender and/ or re-advertise or to reject any formal tender or to accept a part of it. The Municipality does not bind itself to accept the lowest or award a contract to the bidder scoring the highest number of points.

Telegraphic, telephonic, facsimile, e-mailed and late bids will not be accepted.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE AS DEFINED IN THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS (GOVERNMENT GAZETTE NO 40553 DATED 20 JANUARY 2017).

Queries relating to this tender may be addressed to:

Technical Queries Mrs. Antoinette van der Merwe Tel: (023) 55 11 019 avdm@laingsburg.gov.za	Supply Chain Management Queries Mr. Keith Gertse Tel: (023) 55 11 019 scm@laingsburg.gov.za	Document Queries Mr. Keith Gertse Tel: (023) 55 11 019. scm@laingsburg.gov.za
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J BOOYSEN
MUNICIPAL MANAGER

06 MAY 2023